

<b>Policy Name</b>	Programmes of Education & Training Policy
<b>Policy Code</b>	ETP 3.01
<b>Policy Author</b>	Head of Training & Quality
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## 3.1 Programmes of Education & Training Policy

### 3.1.1 Programmes of Education & Training Policy Statement

The proposal for the development of a new programme must be based on one or more of the following:

- a demonstrated industry need
- evidence of learner demand
- evidence of employment opportunities and/or meeting genuine educational and training needs.

The Academic Board approve programme proposals once objectives and strategies comply with Elevation Training's strategy as well as any applicable legal requirements.

If the development of a programme intends to extend Elevation Training's scope of provision, an application is made to QQI requesting approval to extend.

Programme content and structure is designed in line with QQI validation policies and criteria. Final approval is given by the Board of Directors before the programme is submitted to QQI for validation.

Elevation Training recognises the importance of providing programmes which are up-to-date and reflect current best practice and as such, are committed to continually reviewing programmes and implementing necessary changes to maintain a quality, up to date, offering.

### 3.1.2 Scope

This policy applies to all programmes leading to awards on the [National Framework of Qualifications](#).

### 3.1.3 Definitions

- Validation

The process through which QQI determines that the programmes devised by providers will enable learners to achieve the standards required for an award<sup>1</sup>

### 3.1.4 Who is responsible for implementing this policy?

- The Programme and Compliance Manager is responsible for implementing this policy.
- The Academic Board is responsible for approving proposals to develop new programmes.

<b>Working Documents</b>
Programme Design, Development & Approval Procedure ( <a href="#">ETPR 3.05</a> )
Programme Monitoring & Review Procedure ( <a href="#">ETPR 3.06</a> )
Programme Delivery Procedure ( <a href="#">ETPR 3.03</a> )
Programme Validation & Revalidation Procedure ( <a href="#">ETPR 3.04</a> )

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<sup>1</sup> [https://www.qqi.ie/Publications/Publications/Initial\\_Validation\\_policy\\_7\\_10\\_13.pdf](https://www.qqi.ie/Publications/Publications/Initial_Validation_policy_7_10_13.pdf)